



INSPECTIONS INSTRUCTIONS

As of November 1st, 2023

INSPECTION REQUESTS MUST BE SEND BY **EMAIL ONLY:**

INSPECTIONS@CITYOFSWEETWATER.FL.GOV

PLEASE PROVIDE THE FOLLOWING INFORMATION FOR SCHEDULING, IF INCOMPLETE YOUR REQUEST **WILL NOT BE PROCESSED.**

- PERMIT NUMBER
- JOB ADDRESS
- TYPE OF INSPECTIONS
- CONTACT NAME & PHONE NUMBER
- PERSON REQUESTING INSPECTION

**REQUESTS RECEIVED BEFORE 3:00 PM
WILL BE POSTED FOR THE FOLLOWING BUSINESS DAY.**

GENERAL INSPECTION TIME FRAME :10 AM TO 5 PM

BUILDING
ROOFING
ELECTRICAL
PLUMBING
MECHANICAL

Note: If the same inspection fails twice, a \$75.00 fee will be charged. All fees must be paid prior to the inspection request.

PLEASE DO NOT CALL OUR OFFICE TO ROUTE OR SCHEDULE INSPECTIONS

TO CANCEL INSPECTIONS, YOU MUST SEND AN EMAIL BEFORE 9AM ON THE INSPECTION'S DATE.

THANK YOU



CERTIFICATE OF USE INSPECTIONS INSTRUCTIONS

As of November 1st, 2023

INSPECTION REQUESTS MUST BE SEND BY **EMAIL ONLY:**

INSPECTIONS@CITYOFSWEETWATER.FL.GOV

PLEASE PROVIDE THE FOLLOWING INFORMATION FOR SCHEDULING, IF INCOMPLETE
YOUR REQUEST **WILL NOT BE PROCESSED.**

- CERTIFICATE OF USE NUMBER
- JOB ADDRESS
- TYPE OF INSPECTIONS
- CONTACT NAME & PHONE NUMBER
- PERSON REQUESTING INSPECTION

**REQUESTS RECEIVED BEFORE 3:00 PM WILL BE POSTED FOR
THE FOLLOWING BUSINESS DAY.**

The following Inspections are required:

BUILDING

ELECTRICAL

PLUMBING

MECHANICAL

INSPECTION TIME FRAME 10AM-5PM

Note: If the same inspection fails twice, a \$75.00 fee will be charged. All fees
must be paid prior to the inspection request.

IMPORTANT NOTE: You must email the Fire inspection report and DERM approval for C.U. issuance.
Please send both documents only after you have passed all our inspections within 30 days of C.U. submittal,
otherwise your application will automatically expired.

To schedule **FIRE inspection** with Miami-Dade County Fire Dept. Call them directly at (786) 331-5000

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TO CANCEL INSPECTIONS, YOU MUST SEND AN EMAIL BEFORE 9AM ON THE
INSPECTION'S DATE.**

THANK YOU