



# CITY OF SWEETWATER

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## EMPLOYMENT OPPORTUNITIES

**POSTING DATE: 08/10/2023**

The City of Sweetwater is accepting applications for the following positions. For information on position qualifications and the application process, please visit the receptionist at: Sweetwater City Hall 500 SW 109<sup>th</sup> avenue, Sweetwater, FL 33174

### **Driver- POSITION #1174 - FULL- TIME**

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**Applications will be considered on a first come, first served basis. Deadline for accepting applications: Until Filled**

The driver will be responsible for operating in a safe, courteous, and effective manner. The driver will operate specific routes throughout the city collecting and dropping off passengers at various locations.

#### **Essential Duties and Responsibilities**

- Report to duty promptly in proper uniform and physical condition.
- Properly drive over prescribed route, following a time schedule.
- Provide information to passengers in a courteous, efficient manner; use proper etiquette to assist passengers with disabilities.
- Use correct safety procedures to operate lifts, secure wheelchair and other assistive devices when assisting passengers with disabilities.
- Operate vehicles smoothly and safely; conduct daily vehicle inspections to ensure safety.
- Prepare written reports on traffic accidents, bus incidents, road damage, etc.
- Make announcements to passengers upon approaching the prescribed destination.
- Assist in activities that support community events.

#### **Minimum Education and Experience**

- 21 years old or older
- Must have a high school diploma or G.E.D
- At least three (3) of experience in driving
- Excellent driving record, not more than one (1) moving violation within the last three (3) years.
- Must have commercial driver's license (CDL) or be able to obtain one before reporting to work.

#### **Physical Requirements**

- Frequent need to secure wheelchair and other assistive devices
- Work includes but is not limited to exposure to dampness, dirt, noise, temperature extremes, vehicle fumes, petroleum products, chemicals, vehicle vibrations, traffic, road and weather conditions.
- Subject to sitting and standing to perform the essential job functions.
- Be able to work variable shifts as required.

City of Sweetwater. Human Resources

500 SW 109<sup>th</sup> Avenue Sweetwater, FL 33174 EQUAL OPPORTUNITY EMPLOYER. <http://www.cityofsweetwater.fl.gov/>