



Public Works Department

Application for Full / Partial Closure of Street or Sidewalk

Organization / Person requesting for Permit: _____

Address: _____ City, State, Zip: _____

Name of Applicant: _____ Contact Number: _____

Address: _____ City, State, Zip: _____

Relationship to person / organization requesting permit: _____

Duration of Permit: (Dates) _____ to _____

Time of Operation: Start Time _____ End Time _____

Type of Closure:

Full Street: ☐

Partial Street: ☐

Sidewalk: ☐

Closure Date Range: From: _____ To: _____

Purpose of Closure:

Utility ☐

Construction ☐

Film ☐

Party ☐

Crane ☐

Other ☐

Specify Exact Purpose for Street Closure: _____

Street / Avenue where closure will be: _____

Between: _____ and _____

Alternate streets for traffic flow: _____

PERMIT NOTES:

It is the responsibility of the applicant to ensure compliance with the provisions that are listed below, along with all City, State & Federal laws.

- I. The participants will abide and obey all laws, rules and regulations.
- II. The applicant will assume any and all liabilities that may arise by such closures and shall comply with insurance requirements.
- III. The applicant must provide and adequate supply of barricades, cones and warning signs to indicate that such street or avenue is temporarily closed.
- IV. Emergency vehicles must have access to area at all times.
- V. ~~A~~The applicant shall submit a copy of a Traffic Management Plan for the proposed road closure and will abide by the enclosed conditions.

Applicant Name: _____

Applicant Signature: _____

Date: _____

FOR OFFICIAL USE

Comments: _____

Fees: _____ Payment Information: _____

Police Staffing Required: _____

Approving Name & Signature : _____

Date: _____

Acknowledgment

I, the undersigned, agree that all the information is correct to the best of my knowledge, and that all necessary licenses, registrations, franchises and/or insurance coverages have been obtained and are valid. I agree to conform to all rules and regulations of the City of Sweetwater and other agencies having jurisdiction, and to defend, indemnify and hold the City of Sweetwater harmless against any and all liability, loss, cost, damage or expense which may accrue because of negligence, misconduct in the performance, or lack of performance, related to the above work. I also agree to the below permit conditions and agree to comply with the Severe Weather Advisory Procedures.

Owner/Registrant's Name (Please Print): _____

Owner/Registrant's Signature: _____

STATE OF _____ COUNTY OF _____

Sworn to and subscribed before me on this _____ day of _____ of 20_____

who [] is personally known to me or [] has produced _____ as identification.

NOTARY PUBLIC, State of Florida

Seal

Contractor & Company Name: _____

Contractor's Signature: _____

STATE OF _____ COUNTY OF _____

Sworn to and subscribed before me on this _____ day of _____ of 20_____

who [] is personally known to me or [] has produced _____ as identification.

NOTARY PUBLIC, State of Florida

Seal

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PERMIT CONDITIONS

1. If road closure is required, then construction shall be from 8:00 a.m.-3:00 p.m. Monday to Friday only. Notify Public Works (305) 455-6585 at least 5 business days in advance. Lane(s) must be clear of equipments & materials before and after these hours. No exceptions unless approved by the City Public Works or in the event of emergencies. Contact PD at (305) 552-9900 to request for traffic officer assistance.
2. Contractors shall be registered with the Building Department.
3. Provide where necessary, Maintenance of Traffic (MOT), adequate signs, barricades, warning lights, flagman and/or necessary precautions for prevention of accidents or injuries to person(s) or property resulting from this exercise of the privileges granted under this authorization.
4. Insurance Requirements: Permit holder shall provide, pay for, and maintain in force until the end of the right of way occupancy has been completed.
 - Commercial General Liability Limits \$1,000,000
 - Auto liability limits \$1,000,000
 - Workmen's Compensation, if required by the State
 - All policies must be issued by companies authorized to do business in Florida with a Best Key rating of B+VI or better.
 - The City of Sweetwater must be a CERTIFICATE HOLDER with 30 day notice of cancellation of change.
 - The City Sweetwater must be named as an additional insured for both General Liability and automobile insurance.
 - Provide project address, description and duration of the right of way use under section of the Certificate of Insurance document.
 - If the initial insurance expires prior to the completion of the work, renewal copies of policies shall be furnished at least thirty (30) days prior to the date of their expiration.
5. Fees for temporary use of Public Works Department controlled land or easement according to the following (PW044):
 - \$.30 per square foot per year with a \$115.00 minimum yearly fee for residential use and the fair market rental rate per square foot as determined by the Public Works Department with a MIN. fee .
 - \$1,140.00 per year for commercial use. 10% of the per square foot advalorem tax assessed land value of the property adjacent to the land being permitted shall be considered by the Public Works Director, in determining the annual fair market rental rate for commercial use.
6. If work requires off duty police services, permit owner shall, whenever possible, use officers of the City of Sweetwater Police Department for said off-duty assignments. Use of non-Sweetwater law enforcement officers is authorized only on those occasions where the Sweetwater police Department has been unable to provide services. (Ordinance 3589 Art1, 11-7-2011)
7. No work shall be performed on Saturdays and Sundays or holidays without prior authorization from the City, except for emergencies. If the Contractor deemed it necessary to work on weekends and holidays, the Contractor must contact the Public Works Department City at least 72 hours in advance.
8. All construction areas must be kept clean, neat and sanitary and be restored to original condition or better. Right-of-ways and neighboring properties shall be kept free from dirt and debris and must be protected from damage by equipment or vehicles.
9. Equipment and materials shall be stored within designated material & equipment storage area and shall not be stored on public right-of-ways.
10. Do not discharge water into right-of-ways or storm drains without prior approval or permits from DERM & City of Sweetwater Public Works.
11. Protect all stormwater catch basins from construction debris, sediments and potential pollutants using City approved Best Management Practices methods.
12. Prevent creation of any obstructions or conditions that may become dangerous to the public.
13. Repair promptly any and all damages to public or private property caused by this exercise of the privileges granted under this authorization.
14. Restoration shall be at least equal to the condition existing at the time of the damage or injury or as directed and approved by the City of Sweetwater Public Works Department.
15. Permittee or contractor shall hold the City of Sweetwater and or the City's employee(s) harmless from any damages resulting from his exercise of the privileges granted under this authorization.
16. If road closure or sidewalk closure is required, an approved M.O.T. must be submitted along with the permit application.
17. All work must be designed and constructed in accordance with the most current revision of the Miami-Dade County Public Works Manual, Parts 1 & 2, unless otherwise specified or directed by the City to conform to the City of Sweetwater Standard Specifications or FDOT Standard Specifications. All work requires a permit unless specifically exempted by the City.