

# BUSINESS SELF INSPECTION CHECKLIST



**DIRECTIONS:** Complete the following checklist while surveying your facility. If you answer "no" to any of the questions, initiate appropriate best management practice(s) (BMP) to prevent pollutant discharge into the storm drain system (see back for resources).

| Stormwater Pollution Prevention Consideration   | Yes                      | No                       | N/A                      |
|---|--------------------------|--------------------------|--------------------------|
| 1. Are <b>storage containers</b> including drums, waste dumpsters and/or trash compactors:<br>free from crack/leaks?<br>have lids or covers that are kept closed?<br>not exposed to rain water?   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Are <b>storage areas</b> enclosed or covered from the rain?  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Are <b>material processing/handling areas</b> enclosed or covered from the rain?   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Are <b>parking areas or access roads</b> free of signs of excessive oil and/or motor fluids, leaks, stains, litter, and sediments?   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. Are <b>vehicle repair and maintenance areas</b> covered or out of the rain?  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. Are <b>vehicles and heavy equipment</b> stored outside, free of leaks and grime?   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 7. Are <b>spills</b> in fuel or vehicle/equipment maintenance areas prevented from entering the storm drain system?   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 8. Are <b>dry cleaning methods</b> (for example, sweeping, damp mopping, absorbents) used to clean:<br>shop floors?<br>material processing areas?<br>material storage areas?<br>waste disposal areas?<br>access roads?<br>parking lots? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 9. Are all <b>washwater or process wastewater</b> discharged to the sanitary sewer or recycled instead of discharged to the storm drain system?   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 10. Are storm drain <b>inlets and catch basins</b> inspected and mechanically cleaned on a regular schedule?  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 11. Are waste products from <b>rooftop equipment</b> (for example, oil and grease from exposed motors/pumps or other rooftop equipment) not exposed to stormwater runoff?   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

N/A: Not Applicable