

CITY OF SWEETWATER



CONTRACTOR'S REGISTRATION INFORMATION

For new registration please provide us with copies of the following documents:

STATE AND/OR DADE REGISTERED QUALIFIERS

- Dade County registration and/or Certificate of Competency
- Qualifier's driver license
- Business Occupational License
- Municipal Contractor's Occupational License
- Liability Certificate of Insurance
- Workers Compensation Certificate of Insurance

STATE CERTIFIED QUALIFIERS

- State License (DBPR)
- Qualifier's driver license
- Business Occupational License
- Liability Certificate of Insurance
- Workers Compensation Certificate of Insurance

PLEASE NOTE

- A \$25.00 non-refundable annual fee will be charged for ongoing update of contractor's certification and/or registration status.
- Company address and phone numbers are needed to accurately maintain our records.
- Certificate of Insurance must name the City of Sweetwater as a certificate holder.
- To obtain a permit, all documents must be up to date.
- For permits and /or contractor's information, please call (305) 228-7777 before 3:00 pm.

**City of Sweetwater
Building Department Permits Division
1701 NW 112 Ave #102
Sweetwater, FL 33172
(305) 485-4526**



CONTRACTOR'S REGISTRATION FORM

✓ If you are a State of Florida Contractor complete this section:

I hereby acknowledge that I, _____ (Name of Qualifier), am the Qualifier for _____ (Name of Company), _____ (Address), _____ (Phone), _____ (E-mail).

Attached please find copies of my State License, QB License (if applicable), Liability Insurance (City of Sweetwater as certificate holder), Workman's Compensation or exemption (City of Sweetwater as certificate holder), Business Occupational License and Driver's License.

✓ If you are a Miami-Dade County Contractor complete this section:

I hereby acknowledge that I, _____ (Name of Qualifier), am the Qualifier for _____ (Name of Company), _____ (Address), _____ (Phone), _____ (Email).

Attached please find copies of my County Certificate of Competency, State Registration, Liability Insurance (City of Sweetwater as certificate holder), Workman's Compensation or exemption (City of Sweetwater as certificate holder), County Business Occupational License, City of Sweetwater Business Tax Receipt (if applicable), and Driver's License.

✓ I authorize the following individual(s) to pickup plans and permit documents on my behalf:

Name of Individual _____ **Driver's license Number** _____

1. _____
2. _____
3. _____

I DO NOT authorize anyone.

X _____
Signature of Qualifier

STATE OF FLORIDA
COUNTY OF MIAMI-DADE

Sworn to and subscribed before me this _____ day of _____ 20_____.

by _____
Notary Name _____

Personally known or I.D. _____