



**Invitation to Bid  
ITB-2016-06**

**CLEANING SERVICES FOR  
MILDRED & CLAUDE PEPPER  
SENIOR ACTIVITIES CENTER**

**INVITATION TO BID**

**TITLE: CLEANING SERVICES FOR THE MILDRED & CLAUDE PEPPER SENIOR ACTIVITIES  
CENTER**

**DEADLINE FOR BID PACKAGE: Friday, June 17 2016, 2:00 P.M.**

The purpose of this invitation to Bid package is to establish a contract for services related to: cleaning services for the City of Sweetwater elderly center with a licensed, insured and experienced cleaning company. The one (1) year contract with the City of Sweetwater will include an option to renew for two additional one (1) year periods.

It is the intent of the City of Sweetwater (hereafter referred to as the City) to secure a contract for cleaning services year-round Monday through Friday, excluding holidays. Bidders must provide a price per month with consumable products included. The City reserves the right to wave informalities in this invitation to Bid, and to reject any and all bids in whole, or in part, with or without cause. The City also reserves the right to award a contract, which, in its judgment, will be to the best interest of the City of Sweetwater and its residents. Award will be based on a lowest responsive responsible criteria. Sealed bids must be submitted in duplicated and clearly marked "**CLEANING SERVICES FOR THE MILDRED & CLAUDE PEPPER SENIOR ACTIVITIES CENTER 2016**", and delivered to the Office of The City Clerk: 500 SW 109 Ave., 2<sup>nd</sup> Floor, Sweetwater, Florida 33174. One (1) original and seven (7) copies of the completed bid are required. Bids shall be submitted in a sealed envelope clearly marked with the Bidder's name and return address. The responsibility for submitting the bid on or before the stated time and date. In addition, the City is not liable for any costs incurred by caterers responding to this invitation Bid.

Robert Herrada  
Senior Center Director